

**UNDERGRADUATE
GUIDELINES FOR CREDIT AND GRADE TRANSFER FROM 2019/20**

Credits and Grades

A student's studies towards a taught degree are structured in terms of modules, each of which is assigned a credit value, reflecting the proportion of a student's time devoted to that module; so, for example, First or 1000 level modules in a particular School might be worth 20 credits. Each module is a self-contained unit of teaching, learning and assessment. For the majority of modules the teaching takes place in one 12-week teaching block and in most cases followed by an examination. Others are concentrated into a shorter period, and some are taught over the whole year. A student's performance in the examination, together with grades for pieces of work submitted during the module, determine whether he or she passes the assessment for the module and, therefore, whether he or she is awarded the credits attached to it. Thus a student who passes the module will have gained both credits, reflecting the workload of the module, and a grade, reflecting the quality of a student's work.

Credit Load

Normally a full-time undergraduate student takes modules worth 120 credits during the course of each year, ie 60 credits in each semester. Circumstances may require a student to exceed this load, but the total credits for the year can never exceed 160.

European Credit Transfer System

All modules in the Course Catalogue have an accreditation in the ECTS scheme. Since St Andrews operates on an annual load of 120 credits and ECTS one of 60 credits, credits transferred to the other institution will be exactly half of the credits shown for each module. The grade for each module will be calculated according to established ECTS procedures and, therefore, it will not necessarily be the same as a grade for the module awarded by this University.

Common Reporting Scale for Module Grades

Reporting Scale	Honours Classification Indicator
20	First class equivalent
19	
18	
17	
16	Upper second class equivalent
15	
14	
13	Lower second class equivalent
12	
11	
10	Third class equivalent
9	
8	
7	
6	Fail (with right to reassessment)
5	
4	
3	Fail (with no right to reassessment)
2	
1	
0	

Registry Reporting Codes

OP: Applies to students who have passed a non-graded module.

OX: Did not complete the required work for the assessment and forfeited the right of assessment.

S: Applies to a student's module that was affected by special circumstances.

SP: 'Special Circumstances due to COVID-19 pandemic

M: Decanal intervention.